



Villa Rica Downtown Development Authority Facade Improvement Grant Application

Villa Rica Downtown Development Authority Facade Improvement Grant Program is available to owners and tenants of buildings used for commercial purposes in the Central Business District. Properties are eligible for a maximum of \$5,000. The program is a reimbursement program and shall be administered on a first come first served basis, to the limit of available funding. **Projects that promise a greater economic impact will be given greater priority for award.**

Date: _____

1. APPLICANT INFORMATION

Applicant Name: _____
 Home Address: _____
 Home Number: _____
 Business Owner: Yes or No Building Owner: Yes or No
 Owner Type (Check one): Individual Proprietorship Partnership Corporation LLC
 Business Name: _____
 Type of Business: _____
 Please indicate if this is a new or existing business: _____
 Business Address: _____
 Mailing Address (if different from above): _____
 Email Address: _____

2. PROJECT INFORMATION

Proposed Project:

<input type="checkbox"/> Exterior signs	<input type="checkbox"/> Façade improvements
<input type="checkbox"/> Awnings, canopies, sunshades etc	<input type="checkbox"/> Outdoor lighting
<input type="checkbox"/> Painting or exterior surface treatment	<input type="checkbox"/> Fencing
<input type="checkbox"/> Asphalt paving	<input type="checkbox"/> Windows
<input type="checkbox"/> Architectural features	<input type="checkbox"/> Entranceway improvements
<input type="checkbox"/> Restoration of historic features	<input type="checkbox"/> Storefront modification

Brief Project Description (discuss materials and colors proposed):

3. LANDLORD INFORMATION (If applicant is a tenant)

Full Name: _____
 Mailing Address: _____
 Phone Number: _____
 Email Address: _____

4. LANDLORD ACKNOWLEDGEMENT

I am the landlord of the building address noted in this project application and my address and phone number is noted correctly in this document. I have been informed of the Applicant's intention to perform the improvements described in this application, and I hereby authorize the tenant to apply for the proposed improvements.

 Landlords Signature

 Date:

CERTIFICATION

The undersigned agrees that by signing and submitting this application that he, she or they will be bound by the terms and conditions contained in the Villa Rica Downtown Development Authority Façade Improvement Grant Program Guidelines. Guidelines are available online at www.downtownvillarica.com

Date:

Applicant Signature(s)

Name of Corporation (If applicable)

GRANT APPLICATION CHECKLIST

Please Check:

- I understand the Façade Improvement Grant is a dollar-for-dollar cash match
- I understand I must secure approval from the Historic Preservation Commission before submitting a Façade Improvement Grant Application.
- I have attached verification of property ownership, if owner (Title or Deed of Trust)
- I have attached a copy of valid business license
- I have attached project plans, specifications or other appropriate design information. A professional architectural plan is not required.
- I have attached project scope of work, timeline for project completion (not exceeding three months) and total estimate of project budget.
- I have attached a written quote for work to be completed.
- I have emailed two electronic color photos of existing building, including abutting buildings (front & side elevations) to jchumley@villarica.org



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